

Louisiana Lions Camp

292 L. Beauford Dr. Anacoco, Louisiana 71403
Raymond E. Cecil, III, Executive Director
Certified Camp Director
Office (337) 239-6567 Fax (337) 239-9975

http://www.lionscamp.org



Dear Staff Applicant:

Thank you for requesting information about positions available in our Summer Camping Program. Our camp is a nonprofit organization sponsored by the Lions Clubs of Louisiana. The primary focus is to provide an outdoor camping experience for the Mentally and Physically Challenged and Diabetic youth of Louisiana.

Our season will begin on Tuesday, June 9 and will end on Saturday July 25, 2020, which includes a full week of staff training.

Enclosed is an application form, three (3) reference forms, and a work history and information release form.

To apply, you need to:

- 1. Completely fill out the application, attach a current photo, and return to the address listed above.
- 2. Have the people who provide a reference for you mail the forms themselves, do not send in your own references.
 - a. Choose adults who have knowledge of your abilities

lalions@lionscamp.org

- b. Do not use relatives, friends, room mates, etc.
- c. References are confidential and must be in the camping office before April 1.
- 3. If you are less than 18 years of age, your parents or guardian must sign your application also.
- 4. Upon receipt of your completed application and reference forms (all three), your file will be reviewed and you will be notified if chosen for an interview.
- 5. Follow the instructions in the application and on all other materials as your ability to do so has impact upon your selection as a staff member.
- 6. Applicants 18 and older will be subject to a criminal background check.

I urge you to send your application as quickly as possible and to follow up on your references. Be sure to follow all instructions and that everything is complete. If you have questions call or send e-mail to the above.

I look forward to hearing from you.

Sincerely Louisiana Lions Camp

Raymond E. Cecil, III Executive Director





Louisiana Lions Camp

For Handicapped and Diabetic Youth

292 L. Beauford Dr. Anacoco, La. 71403 337.239.6567 <u>lalions@lionscamp.org</u> www.lionscamp.org

New Staff Application

Instructions: Complete the application form and return to Summer Camp Office. Please attach a recent photo

Distribute the enclosed reference forms to adults who know you well enough to speak on your behalf. They should mail the forms to camp. When your folder is complete, you may be contacted for an interview

Name:		Last		Age:_	Sex:
First	MI	Last			
Home Address:Street / Box	Citv	St	ate		Zip
Home Phone:					
Social Security Number:		Shirt Size	Date	of Birth	1
Name of Parents/Guardian:					
Phone: (H)	(W)		(Cell)_		
Emergency Contact Name:		Phone:(H)		(W)_	
Have you been convicted of a crim	e? (Circle One) `	Y N If yes, explain			
Do you have, or have you had any	mental or physic	cal health conditions: (Circle One)	Y N	(If yes describe below
······		ional Information	·····	~~~~~	
Circle year finished this spring: H	ligh School 12	3 4 College 1	2 3 4	Gradua	ate 1 2 3 4
Where are you now	attending school	il?			
List by name any Professional, Soc	cial, Honorary or	other organizations to	which you	belong _	
Please rank in order of preference 8 - 9() 10 - 11(you would like to work 14 - 15() 16 -		All Ages	s()
Please list extracurricular activities	and hobbies:				
Counselor Experience? Where:			When:		
Camper Experience? Where:			When:		

Why do you	u want to work at our summ	ner camp?			
How did yo	ou find out about this camp?				
CAN YOU	COME TO THE CAMP FO	R A PERSONAL INTERV	IEW? YES	S NO	
For what po	osition are you applying? _				
٨	available for work: (orientat			To:	
	Job Applicant's Relea	se to Prospective Employe	r to Request Info	rmation about the Applicant	
Louisiana Lio Camp. I unde As consideration regarding any apprevious emplo I hereby releas	ons Camp that statements I have the stand that Louisiana Lions Camp on for the above-named employed and all statements I have made or ownent, my veracity, my skills are	sically Challenged youth as well made on my job application (an np may require me to submit to r's agreement to consider my job the job application (and durin id/or abilities which the above-p, corporation, public official of	I as youth with Did during interviews a criminal backgrob application, I here g interviews) and, finamed employer materials are public entity from	by authorize him/her to engage in back arther, to obtain any other information	rmed by puisiana Lions kground checks regarding my
signati	ure of applicant	d ate	if under 18, sign	ature of parent or guardian	date
	Ple	ease check information that	at currently appli	es to you	
Swimming - - -	Nonswimmer or Beginner Intermediate Strong Swimmer Life Guard Cert. Date of Latest Certificate	Teaching Experience Advance Lifesaving WSI Other Cert	CPR	Red Cross American Heart Association Date Issued	
First Aid	Red Cross College I	_evel Course Other			
Canoeing		None Moderate Advanced Possess Teaching Skills	Red Cross I Date of Lat	nstructor est Certificate	_
	re below is required and aff n could result in dismissal if		ation in your app	lications is true. Falsification	~~~~~~
	Applicar	nt	-	Date	
f you are und	der 18 years of age, your pa	arents or guardian must a	lso sign below:		
	Parent or G	uardian	_	Date	-

REQUEST FOR REFERENCE LOUISIANA LIONS CAMP FOR HANDICAPPED AND DIABETIC YOUTH 292 L. Beauford Dr. ** Anacoco, LA. 71403

Print an additional 2 copies of this Reference form for a total of 3 The information on this form is CONFIDENTIAL

Appli	cant's Name					
Addre	ess:					
	Street/ Box	City	State	ZIP		
Scho	ol					
Scho	ol Counselor		Phone			
	on seeking employment on filling out the form r	•	o, not the applicant.			
Camp adults planni with s for an	o, a residential summer cam with a genuine interest in wing and carrying out their ow trenuous outdoor living. The	np for physically and men working with handicapped wn activities, requires res ley must be able to work When filling out this form	applying for a position as a Statally challenged and diabetic you dischildren. The nature of our proposible, mature staff who are well with others and live comfor please keep in mind the application.	uth. We are ogram, which creative, reso table in a clos	seeking responsible you involves campers in urceful, and comfortable se young adult communi	ty
	ask of selecting the right pe nelp in assessing this applic		sponsibility of leadership with yo	ung children	is difficult. We appreciat	e
	ther action depends on you this applicant will be consider		attention to this matter will be n	nuch apprecia	ated. Your statements	
1.	How long and in what ca	pacity have you known th	ne applicant?			
2.	b. Get along with coc. Assume responsd. Accept on-going	or children in a camp sett b-workers under close liv sibility for carrying out dele guidance and supervisio	ting ing conditions? egated duties? n?	Yes Yes Yes	No No No No	
	f. Maintain energy	conditions & assignmen and enthusiasm over an e decisions in emergency	extended period?	Yes Yes Yes	No No No	
Comn			y situations :			
Comm	nents:					
3.	Does applicant have the	ability to guide young chi	ldren in a program of simple de	mocratic livin	g?	
Yes_	No Con	ıments:				
4.	Do you know of any relig work with all children and		ejudice the applicant might have	e that could lii		to
	a. Do you know of any le	gal charges past or pend	ing pertaining to this applicant?	Yes	No	
Comn	nents					
3 PIE	ease comment on applicant	s personal experience at	s ir reiales to this position.			

active and str	enuous job? Yes No			
Comments:				
7. Please che	eck the statements which best describe this app	licant:		
b c d e f g h	Almost always seems happy Discusses job problems with everyone Gets along well with people of all types Gets angry easily - loses temper Accepts suggestions and corrections gracio Seems to be self-centered Seems to have self-confidence Feels that supervisors are unduly critical Is adaptable to new situations Seems to lack self-confidence Is tolerant of other's ideas and desires	mT nT o! usly p! q! r	Finds change difficult akes initiative ends to be dictatorial has a genuine interes. Seems to enjoy disser soften moody and de Talks to supervisor ab Follows through on re	nsion pressed out problems
8. Would you	want to have this person be a camp counselor	with your children?	Yes No	
Comments: _				
10. Please m	d you rate applicant as a potential camp staff me Below AverageAverage ake any additional comments you think might be to work with young children.	Above Aver	ly Strong	oplicant has the
*********	***************************************	************	******	***********
Signature		Address		
Printed Name	<u> </u>	City	state	zip
Date	email	Phone		

Previous Employment Please complete starting with most recent

Company Name:		
Supervisors Name:		
Phone: ()		
Address of Company:		
Dates Employed: From:	То:	
Reason(s) for Leaving:	***************************************	······································
Company Name:		
Supervisors Name:		
Phone:_()		
Address of Company:		
Dates Employed: From:	To:	
Reason(s) for Leaving:		

Company Name:		
Supervisors Name:		
Phone:_()		
Address of		
Company:		
Dates Employed: From:	To:	
Reason(s) for Leaving:		

GENERAL JOB DESCRIPTIONS

POSITION: JUNIOR COUNSELOR QUALIFICATIONS:

- 1. Minimum age of 16 and single.
- 2. Experience significant for camping.
- 3. Emotional maturity; good moral character and integrity.
- 4. Enjoyment of our-of-doors living.
- 5. Interest in mentally, physically handicapped children ages 8-19.
- 6. Patience and understanding.

RESPONSIBLE TO: SENIOR COUNSELOR GENERAL RESPONSIBILITIES:

- 1. Assist Senior Counselor in leadership and guidance of a patrol of group of 8 to 12 campers.
- 2. Attendance and participation in night programs.
- 3. Work in any area assigned by Camp Leaders.

SPECIFIC RESPONSIBILITIES:

- 1. Assist group in Camp housekeeping duties.
- 2. Assist the group in participation of Patrol, unit and camp-wide activities.
- 3. Work closely with Senior Counselor in coordinating activity to our group.

DEPENDING upon age, education, experience and camp needs, applicants will be considered for positions other than Junior Counselors.

POSITION: SENIOR COUNSELOR, INSTRUCTOR QUALIFICATIONS:

- 1. Minimum age of 18 and single.
- 2. Experience significant for camping
- 3. Emotional maturity; good moral character and integrity.
- 4. Enjoyment of out-of-doors living.
- 5. Interest in welfare of children ages 8-19.
- 6. Ability to cooperate and get along with others.
- 7. Patience and understanding.

RESPONSIBLE TO: UNIT LEADER AND CAMP DIRECTOR GENERAL RESPONSIBILITIES:

- 1. Leadership and guidance of a patrol or a group of 8 to 12 campers.
- 2. Participation in general planning of the Camp Program.
- 3. Attendance and participation in night programs.

SPECIFIC RESPONSIBILITIES:

- 1. Interpret safety and health regulations to the group.
- 2. Supervise and/or assist group in camp housekeeping duties.
- 3. Guide the group in participation of patrol, unit and camp wide activities.
- 4. Work closely with Unit Leader and Camp Director in coordinating activities to your group.
- 5. Assist with and participate in camp wide activities.
- 6. Prepare camper report as required.

AUTHORITY

- 1. Commensurate with responsibilities.
- 2. Dependent on age, education, and experience applicants will be considered for positions other than that of Senior Counselor.